

Student Employment, 10.10 Policy Revision

Summary of Changes

Policy Effective January 3, 2021

Current [Student Employment, 10.10](#).

Summary of Substantive Changes

- The only student employee with academic appointments will be Graduate Teaching Associates.
- Creates enhanced and efficient reporting and tracking on academic staff and faculty.
- Academic appointments will end when the teaching period concludes.
- Implements a common start date (Monday at the beginning of a bi-weekly pay period with exceptions for peak hiring.)
- Implements a termination review for inactive employees.

Individual Substantive Changes

Policy (Page 1)

- No substantial changes. (Policy, p. 1)

Definitions (Page 1)

- Adds definitions: common start date, enrolled, full-time equivalency, international student, student employee, and unit. (Definitions, p. 1)

Policy Details (Page 3)

- Adds that student employees will be hired utilizing common start dates.
- Streamlines language regarding payment for vacation and compensatory time. An existing resource specifies the details of payments, and that resource is retained in the proposed revision. (Policy Details VI.A, p. 3)

Procedure (Pages 3-4)

- Added Procedure section to set forth responsibilities for unit leadership and Employee and Labor Relations. (Procedure I, pp. 3-4)
- Added language that the employee's termination date will become effective no earlier than 30 calendar days from the official notification to the employee of the reduction in force. (Procedure I.A.6.b, p. 3).

Responsibilities (Page 4)

- Updates the table to reflect the responsibilities of offices or positions as required by the policy.

Resources (Page 5)

- Lists all resources referred to in the policy.

Contacts (Page 5)

- Lists all offices referred to in the policy and their contact information.



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