



New Academic Leader Orientation 2011

Co-Sponsored by the Office of Academic Affairs and Office of Human Resources

Faculty Policies, Resources and Development at Ohio State

Thursday, September 8, 9:00 a.m. – 1 p.m. Suite 430 Gateway, 1590 N. High St.

(Note: Lunch is included for participants)

Presenter: Susan Williams, Vice Provost, Office of Academic Affairs

New academic leaders will strengthen their understanding of key university policies, procedures, and resources for supporting faculty at all stages of their careers. Using case studies, participants will discuss strategies for aligning individual faculty work with departmental/college needs in the context of specific institutional goals.

Discover the Top 10 Resources for Ohio State Academic Leaders

Friday, September 9, 10 a.m.-1:00 p.m., Suite 430 Gateway, 1590 N. High St.

(Note: Lunch is included for participants)

Academic leaders are invited to discover the many resources Ohio State offers to support, enhance and advance purposeful leadership. Following a “café” of many resources, and over lunch, Bob Forte of the University Faculty Staff Assistant Program will share in detail about how he, and other colleagues from UFSAP, can assist in responding to emergency situations, and high-stress incidents.

Managing Staff for Maximum Performance

Tuesday, September 13, 9:00-11:30 a.m., 156 University Hall

Presenter: Anne Massaro, Director, Office of Human Resources

Skills and strategies for managing staff effectively are often challenges for new leaders. This session will use presentation and case study problem-solving to highlight elements of effective management, including how to set performance expectations and goals, coach, give feedback, and develop talent.

Financial Stewardship: Understanding the University’s Accounting System

Wednesday, September 14, 8:30 a.m. -12:30 p.m., 231 Mount Hall

(Note: This is being offered a second time on Thursday, October 27th)

Presenters: Linda Montaña, Director of Business Operations, International Studies and Tricia Privette, Financial Reporting Analyst, University Controller

Understanding one’s fiscal responsibilities is the focus of this session, with an emphasis on the university’s accounting system. How to read and interpret your financial and management reports and understand your unit’s operations will be reviewed.

Registration

Visit <http://hr.osu.edu/ll/academicleaderdevelopment.aspx> to register for these sessions, or call 614-247-1847. Contact Anne Massaro, 688-8638 or Massaro.11@osu.edu with any questions or suggestions about Academic Leader Orientation/Development.