



September 18, 2008

Dear Faculty and Staff:

Over the last week you may have heard of the recent struggles in the financial market. Many have called to inquire about their retirement accounts, particularly AIG Retirement (a subsidiary of AIG) as a 403(b) and Alternative Retirement Plan vendor and any such Merrill Lynch accounts at Ohio State. AIG Retirement and Merrill Lynch will remain vendors with The Ohio State University at this time, but you should contact a financial planner or AIG Retirement and Merrill Lynch directly to make your investment decisions.

AIG Retirement:

www.aigretirement.com

(614) 436-4501

VALIC (the company that underwrites, issues, and guarantees AIG Retirement products):

1-800-448-2542.

Merrill Lynch:

fa.ml.com/dunlapgroup

(614) 825-0368

You may change the contribution amount or plan vendor on a quarterly basis for the 403(b) and 457 plans. Changes to the 403(b) plan may take effect during the next applicable pay period. Changes to the 457 plan take effect the month following signature date.

A Salary Reduction Agreement hr.osu.edu/forms/ben/sraform.pdf is necessary to make the requested change. Alternative Retirement Plan participants may change vendors from December 1-15 of each year with a January 1 effective date. A vendor change form is required hr.osu.edu/forms/ben/sraform.pdf.

Sincerely,

Office of Human Resources
The Ohio State University
1590 N. High Street
Suite 300
Columbus, OH 43201