



New Academic Leader Orientation 2010

Co-Sponsored by the Office of Academic Affairs and Office of Human Resources

Faculty Policies, Resources and Development at Ohio State

Wednesday, September 8, 9:00 a.m. – 1 p.m. (lunch included), Suite 430 Gateway, 1590 N. High St.
Presenter: Susan Williams

New academic leaders will strengthen their understanding of key university policies, procedures, and resources for supporting faculty at all stages of their careers. Using case studies, participants will discuss strategies for aligning individual faculty work with departmental/college needs in the context of specific institutional goals.

Financial Stewardship: Understanding the University's Accounting System

Thursday September 9, 8:30-12:30 or Thursday September 16, 8:30-12:30 (choose one session),
231 Mount Hall. Presenters: Linda Montañó and Tricia Privette

Understanding one's fiscal responsibilities is the focus of this session, with an emphasis on the university's accounting system. How to read and interpret your financial and management reports and understand your unit's operations will be reviewed.

Discover the Top 10 Resources for Ohio State Academic Leaders

Friday, September 10, 10 a.m.-1:00 p.m., Suite 430 Gateway, 1590 N. High St.

Academic leaders are invited to discover the many resources Ohio State offers to support, enhance and advance purposeful leadership. Following a "café" of many resources, and over lunch, members of University Faculty Staff Assistant Program will share in detail about how they can assist in responding to emergency situations, and high-stress incidents.

Key Legal Issues for Senior Leaders

Tuesday, September 14, 1:30-4:00 p.m., Ohio Union Cartoon Room
Presenters: Members of the Office of Legal Affairs

This session focuses on the various legal challenges academic leaders face: dealing with difficult faculty, conflicts of interest and public records. Case studies will be used to illustrate the legal and ethical issues relevant to both challenges.

Managing Staff

Wednesday, September 15, 9:00-11:00 a.m., 090 Science and Engineering Library
Presenter: Anne Massaro

Skills and strategies for managing staff effectively are often challenges for new leaders. This session will use presentation and case study problem-solving to highlight elements of effective management, including how to set performance expectations and goals, coach, give feedback, and develop talent.

Visit http://hr.osu.edu/ohrc/od_leadershipdevelopment_academicleader.aspx to register for these sessions, or call 614-247-1847. Contact Anne Massaro, 688-8638 or Massaro.11@osu.edu with any questions or suggestions about Academic Leader Orientation/Development.