

Section I: Personal Information

Name Last First MI OSU Employee ID Number (Required)

Daytime Phone # E-mail Address Social Security Number (Required) Hire/Rehire Date

List all Ohio State departments that currently employ you:

Have you worked in *any* Ohio State departments during the previous 12 months? yes no

If yes, your prior elections are IRREVOCABLE and can NOT be changed until you have 12 months and 1 day break in service. Please refer to hr.osu.edu/benefits/ga_studentemployeebenefits for more details.

Section II: Retirement Election (Select only one box)

I certify that I am a student employee of The Ohio State University. I understand in order to exempt my enrollment into OPERS as an undergraduate I must maintain 6 credit hours. GAA, GRA, or GTA with 9 hours during autumn, winter, and spring terms, or 7 credit hours during summer term. Post-Candidacy Doctoral graduate students must be enrolled for a minimum of 3 credit hours per term. I have read my retirement options as described in the Student Employees' Retirement Options brochure and listed online at hr.osu.edu/benefits/ga_studentemployeebenefits and hereby elect the following retirement option:

Retirement Exemption Request
By choosing this retirement option I am electing the optional exemption from retirement contributions during my eligible employment period. I understand that by electing this exemption I am making an **irrevocable** decision to not be a member of the Ohio Public Employees Retirement System (OPERS) or State Teachers Retirement System of Ohio (STRS) while I am continuously¹ employed as a student at Ohio State. I also understand that by electing this exemption I am not eligible for the benefits offered through membership in OPERS/STRS, during eligible employment, or upon retirement from OPERS/STRS or another Ohio public retirement system.

Complete the OPERS Request for Optional Exemption as a Student form
(online at hr.osu.edu/forms/#studentretirement)

OPERS Retirement Enrollment Request
By choosing this retirement option I am electing to be a member of the Ohio Public Employees Retirement System (OPERS).

OR

STRS Retirement Enrollment Request
By choosing this retirement option I am electing to continue to be a member of the State Teachers Retirement System of Ohio (STRS) and certify that I am a GTA with an existing open account with STRS.

Complete the STRS Membership Record
(available online at hr.osu.edu/forms/#studentretirement)

The decision to contribute to a retirement system is effective on my eligible employment start date. I understand that any retirement contributions will be recovered through payroll deduction back to the effective date if necessary. This **irrevocable** decision will remain in effect while I am continuously¹ employed with Ohio State.

¹ Continuously employed is a period in which you are working and attending classes at Ohio State and do not have a break in service of at least twelve months and a day between each period of employment and/or enrollment.

Section III: Certification

In addition to this Student Retirement Election Form, I also understand that I am required to complete Form SSA-1945 – Statement Concerning Your Employment in a Job Not Covered by Social Security (hr.osu.edu/forms/#studentretirement).

Student Signature: _____ Date: _____
Signature must be in blue or black ink Today's date

Keep a copy of this form for your personal records as it may prove to be valuable documentation.

For additional information contact the Office of Human Resources Customer Service Center at (614) 292-1050, 1-800-678-6010, service@hr.osu.edu, or hr.osu.edu.

Return completed Student Retirement Election Form, Form SSA-1945, and appropriate OPERS/STRS form within 30 days of your Ohio State eligibility date to: The Ohio State University, Office of Human Resources, Retirement Services/Student, 1590 North High Street, Suite 300, Columbus, OH 43201-2190.