



Annual Merit Compensation Process FY 2012 Timeline

August 5

Provost's Compensation Guidance released to the following:
Deans, VPs, department chairs, SHRPs, SFOs, OHR, Payroll

August 15

- AMCP decision to be included in Current Funds Budget for Trustees' approval
- Initial rosters available in the eReports Portal
- Payroll operational document distribution by OHR/Payroll

August 15 – August 29

- AMCP panels will be available for Department and College entry of FY'12 salary increases
- Initiate update process runs nightly

August 19

Last day to submit salary exceptions to OAA for approval, including:
- AMCP Pool > 2.05%
- Individual increases > 10%
- Within each College or VP Unit, inter-group differentials > .25%

August 29

Last day to submit FY'12 AMCP information to OHR's AMCP panels

September 1– September 8

Provost review and approval of College/VP Unit Salary Information

September 10

AMCP information will load back into Job Data

September 12

Initial Salary Rosters available in eReports portal

Late September

Final Salary Rosters available in eReports portal

September 25

Biweekly effective date for new salaries (Paid 10/21/2011)

October 1

Monthly effective date for new salaries (Paid 10/31/11)