

Name of applicant _____

Position applied for _____

Applicants for employment at a child care center must provide their employer with three references which attest to the applicant's suitability for employment in a center. These references must be on file before the first day of employment. The person applying for the position has given your name as reference for their application for employment with our facility. The person filling out the form cannot be related to the applicant. Please complete and return this form to 725 Ackerman Road, Columbus, OH, 43202. All information will be kept confidential.

Thank you for your assistance.

1. How long have you known the applicant?
2. What is the nature of your association with the applicant (friend, neighbor, etc.)?
3. In your opinion, is this person suitable for work in a child care facility?
4. To the best of your knowledge, has the applicant ever been dismissed or asked to resign from a position because of inability to carry out work responsibilities in a child care center?
5. To the best of your knowledge, has this person ever been convicted or pleaded guilty to child abuse or any violent crimes or had a child removed from their home pursuant to Section 2151.363 of the Ohio Revised Code?

Additional Comments:

Signature _____ Date _____

Name _____ Phone _____

Address _____ City, State _____