

**CCS Modernization**  
**Performance Management; Removals, Suspensions or Demotions; and Probation**  
*Updated as of October 30, 2009 – this is a working document*

**Proposed Rules Effective Date: April 1, 2010**

**Rules to be updated:** *(links are to current versions)*

[Chapter 49: Procedure for Adoption, Amendment or Rescission of Rules Affecting Persons in the Classified Civil Service at The Ohio State University and Opting Out of Provisions of the Ohio Revised Code \(1 page\)](#)

[Chapter 67: Probationary Periods \(2 pages\)](#)

[Chapter 75: Performance Management; Removals, Suspensions or Demotions \(2 pages\)](#)

[Chapter 89: Definitions of Terms \(4 pages\)](#)

<b>Timeframe</b>	<b>Activity</b>
Aug 17, week of	Policy Review Committee and CCS Mod Advisory Group provide input into rules prior to drafting
Aug 24 – Sept 11	Draft rules revisions
Sept 14, week of	Policy Review Committee and CCS Mod Advisory Group provide feedback on draft rules
Sept-Oct-Nov	Finalize draft rules to take public
Dec 7 – Jan 5	30-day public comment period Tuesday, December 8, 1-2:30, phone forum for non-Columbus locations Friday, December 11, 12-1:30, 090 Science and Engineering Library Tuesday, December 15, 12:30-2, 090 Science and Engineering Library Friday, December 18, 2-3:30, Ross Heart Auditorium
Jan 6 - 11	Finalize rules and submit to Board of Trustees
Feb 4 & 5	BOT meeting for rules approval
Jan 6 – March 17	Draft policies and associated materials based new rules
Mar 15 – Apr 15	Communicate to CCS staff, their managers, and HR professionals about change to Performance management, Probationary, and disciplinary rules, policies, and practices (3 e-mails)
Mar 15 – Apr 15	Brown bag sessions for HRPs and Managers of CCS Staff
April 1	Effective date for rules and policy

Input and feedback can be sent to:

[CCSmodernization@hr.osu.edu](mailto:CCSmodernization@hr.osu.edu)

Please put “**PM/Disc**” in the subject line of the e-mail.